

SUM of ALL NUMBERS

VALUE PACKAGES

CONSULTING



Strategic Growth Business Consulting

Strategy Session 1-on-1 via Zoom	Twice Monthly+	Monthly	-
Strategic Forecasting: Rolling 12 months & Dashboard	✓	-	-
Behavior Assessments for Leadership Team & New Hires	Report & Discussion	Report only	-
Break Even Point	✓	-	-
Measurables, KPI's, KRA's	✓	-	-
Customized Reports	✓	-	-

Cash Flow Management

Profit First Business Health Check In-depth Assessment	✓	✓	✓
Introduction to PF- PDF of Core 5 Chapters	✓	✓	✓
Free Profit First Book	✓	-	-
Goal Planning – Business and Personal	✓	✓	-
Assistance with 10/25 Allocation	✓	✓	-
Coaching and Implementation	✓	✓	Academy Membership
Updated Profit First Business Health Check	Monthly	Quarterly	Once per Year

BOOKKEEPING



Bookkeeping Support includes

Accounting Software – QBO	QBO or Desktop	✓	✓
Accounting Basis – Accrual/Cash	Accrual or Cash	Cash	Cash
Financials Due on or before	10th of Month	20th of Month	End of Month
Email support	✓	✓	✓
Response Time	< 1 Business Day	< 3 Business Days	< 5 Business Days
Support for software integrations with QBO	✓	Billed as needed	-
Support for Payroll software	Gusto	Gusto	-
QBO Review/Troubleshooting	✓		
QBO Additional Setup	✓	Add on	Add on
QBO Incremental Training as needed	✓	Add on	Add on

Bookkeeping

Post all Business Transactions (Posting the Bank Feed)	Weekly	Twice Monthly	Monthly
Accounts Receivable Reconciliation	Weekly	Twice Monthly	-
POS Sales Report Entry	Weekly	Twice Monthly	Monthly
Generate A/R Invoicing through QBO*	Weekly*	Twice Monthly*	-
Generate A/R Invoicing outside QBO*	✓	-	-
Post Customer Payments Against Invoices	Weekly	Twice Monthly	-
Accounts Payable Posted After Clearing the Bank	Weekly	Twice Monthly	Monthly
Accounts Payable – Preparation of Bills for Authorization*	Weekly*	Twice Monthly*	-
Reconcile Payroll and Import into QBO	Monthly	Monthly	Monthly
Reconciliation of All Balance Sheet Accounts	Monthly	Monthly	Monthly
Prepare and Email Monthly Financial Reports	Monthly	Monthly	Monthly
Class Tracking (Assigning Divisions within the Books)	✓	-	-
Accounting Entries to Include Accruals & Prepayments	✓	-	-
Multiple Entities Requiring "Due To/From" posting	✓	-	-
Estimate vs Actual reporting	✓	-	-
Job costing for profitability reporting	✓	-	-
Inventory Reconciliation	✓	-	-
Financial Review via Zoom Meeting	Monthly	Monthly	Annual, plus monthly Looms

***Note regarding payables and receivables:** our fixed package prices are based on a maximum volume of work each month depending on your level. If the required monthly time increases beyond a certain limit, the price will change to reflect this. We will check in with you if this happens so you will know in advance of the price change.

NON-PROFIT BOOKKEEPING

Revenue Recognition



✓



-



-

POS Donation Entry

Weekly

Twice Monthly

Monthly

Grant Tracking and Reporting

✓

✓

-

Supporting Documentation for all transactions

✓

-

-

Assistance with capturing information for audit

✓

✓

-

On-going assistance for audit

✓

Add on

-

TAX & ADD ONS

Sales Tax Payment Preparation

✓

-

-

Sales Tax Filings - Login to the Agency for submittal

✓

-

-

Sales Tax Filings and Reconciliation

✓

-

-

Annual Tax Support

Year-end Tax-ready report package

✓

✓

✓

CPA Support

✓

✓

✓

W-9 and 1099 Management and Filing

Up to 20

Up to 10

Add on

Balance books to tax return

✓

✓

✓

Provide Audit Support

✓

-

-

Add Ons Available by Package Level

QBO Review/Troubleshooting

Included

✓

✓

QBO Incremental Training as Needed

Included

✓

✓

W-9 and 1099 Management and Filing

More than 20

More than 10

✓

Zoom meetings with your team members

✓

✓

-

On-Site Leadership Team Development Training

✓

✓

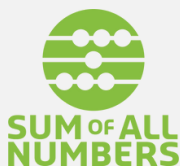
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Bank Deposits

✓

-

-



Our sincerest thanks for your interest in Sum of All Numbers! We are dedicated to our clients' financial peace, freedom, success, and health. Regardless of service level we are committed to your outstanding experience, and you are always able to change the level of engagement or decide to move away from working with us, with 30 days notice. We aim to offer the highest quality flexible options for our clients as their business needs grow and change.